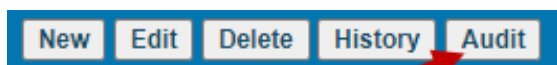


## KinderTrack – Audit

**Audit** records display a detailed history of all changes to the currently selected record based on the date the change was made.

- A** Once you have selected the page you would like to work with, Press **Audit**.

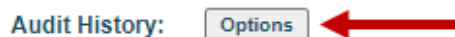


- B** A list of changes made to the current record will be displayed. The example below is from the Stark family in the **Family > Family** page. The information available as the result of an **Audit** can be extensive depending on the changes made to the record.

Audit History:

| Effective Date | Family Name | Address 1       | Address 2 | City     | State | Zip Code | County | Flags | GOAL Status (GL Start) | Military Status | Language |
|----------------|-------------|-----------------|-----------|----------|-------|----------|--------|-------|------------------------|-----------------|----------|
| 01/01/2023     | Stark       | 1 Fictional Way |           | Atascosa | TX    | 78002    | Bexar  |       |                        |                 |          |

- C** Click on **Options** to open and **Select >>** the columns you would like visible in the audit results if the family record is extensive.



## KinderTrack - History

**History** records display a summary of all changes made to the currently selected record based on the **Effective Date** of the change.

- A** Once you have selected the page you would like to work with, press **History**.



- B** Click on the radio button corresponding to the **Effective Date** of the changes you would like to view.

- C** More information corresponding to that record will be displayed in the lower portion of the page.

|                                             |                                 |
|---------------------------------------------|---------------------------------|
| Family ID: 9                                | Status: Open                    |
| Family Name: Stark                          | Worker: Granzella, Chris        |
| Address 1: 1 Fictional Way                  | Case Number:                    |
| Address 2:                                  | Closed Reason:                  |
| City: Atascosa                              | Auth. To Date:                  |
| State: TX                                   | Recertification Date: 1/1/2024  |
| Zip Code: 78002                             | Initial Eligibility Date:       |
| County: Bexar                               | Application Date:               |
| Eligibility: Facilitated Enrollment Project | Phone:                          |
| Flags:                                      | Family Type: Standard / Natural |
| GOAL Status (GL Start):                     | Private Family: No              |
| Military Status:                            | Homeless:                       |
| Language:                                   | Vendor Number:                  |
|                                             | Child Only Family: No           |
| Notes:                                      |                                 |

**D** Press **Exit History** to return to the selected record page.

