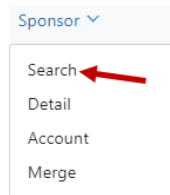


## IVR - Set Up a Sponsor (Parent/Caregiver)

**Note:** The Provider must set up the **Sponsor** (parent/caregiver).

**A** Click **Search** under **Sponsor**.



Sponsor ▾

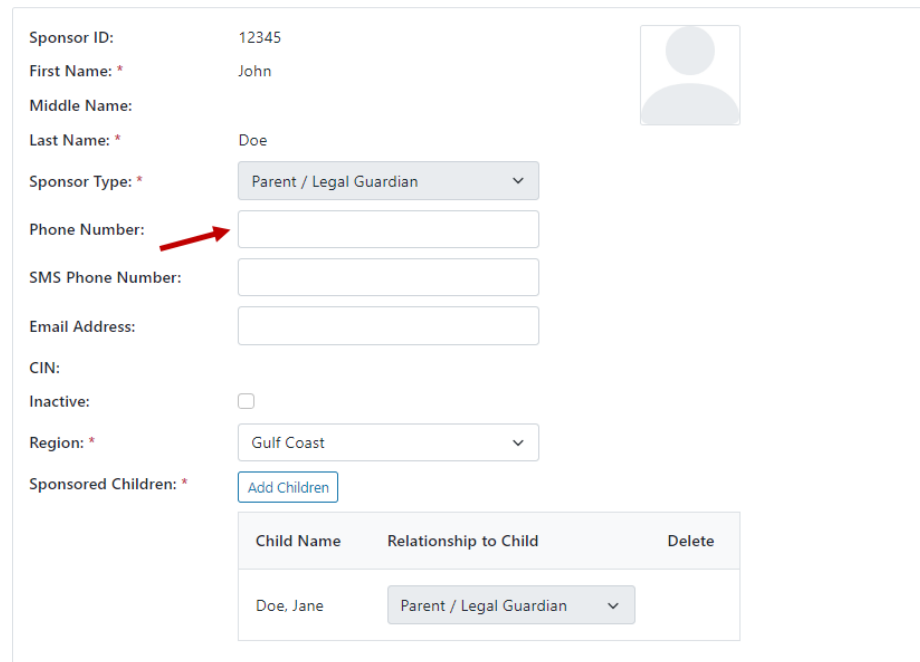
- Search
- Detail
- Account
- Merge

**B** Enter the name of the Sponsor you are looking for. Press **Search**. From the **Search Results**, click on the name of the desired Sponsor to select and open the **Detail** page.

Sponsor Detail



New Delete Save Cancel Merge Audit Print KinderSmart Registration Form Upload Picture




Sponsor ID: 12345

First Name: \* John

Middle Name:

Last Name: \* Doe

Sponsor Type: \* Parent / Legal Guardian ▾

Phone Number: 

SMS Phone Number:

Email Address:

CIN:

Inactive: ☐

Region: \* Gulf Coast ▾

Sponsored Children: \* [Add Children](#)

Child Name	Relationship to Child	Delete
Doe, Jane	Parent / Legal Guardian ▾	

**Note:** If the Sponsor is not found, the Provider needs to add a new Sponsor record in KinderConnect that includes the Sponsor's telephone number.

For additional information, refer to the **KinderConnect – Adding Sponsors to a Child QRC**.

**C** Enter the **Phone Number** the Sponsor will use to authenticate identity.

**D** Press **Save**.