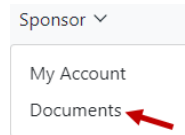


KinderConnect – Primary Parent Uploads a Document

A Sponsor can add documents such as driver's license, child custody decree, etc., and easily upload them to the KinderConnect database. To add a document:

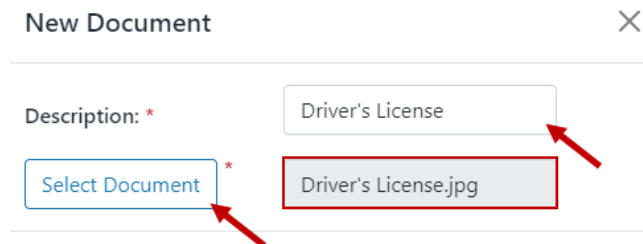
A Click **Documents** under Sponsor.



B Press **New**.



C Press **New** to add a new document. Enter the **Description** of the new document and press **Select Document** to locate the file name you would like to add. Once selected, the name of the uploaded file will be displayed.



D Press **Save**.

