KinderTrack - Home Screen Alerts

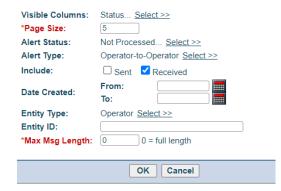
Upon logging on, users can view their various Alerts directly from their Home Screen.

A Press the **Options** button next to Alerts on the Home screen.

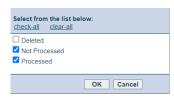


B Select the fields to determine which Alerts to receive on your home screen. A red asterisk (*) indicates a required field. Those include the Page Size and the Maximum Message Length.

Note: To view full messages, enter 0.



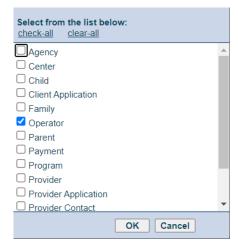
Press **Select>>** to select the **Alert Status**. This includes *Deleted*, *Not Processed*, and *Processed*.



Press **Select>>** to select the **Alert Type**. Types include *Operator-to-Operator, Family, Parent, Child*, etc.



Press **Select>>** to select the **Entity Type**. Press **Edit**. These types include *Agency*, *Center*, *Child*, etc.



- For the other fields:
 - From the **Include** field, select the checkboxes Sent and Received to have those messages show up on your home screen.
 - Enter the **Date Created** dates.
 - Enter the Entity ID.
- $lue{G}$ Press $lue{OK}$ to save the settings.