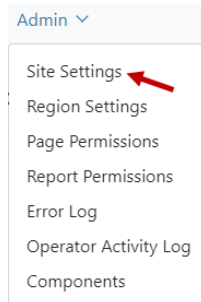


## KinderConnect – Board Admin Updates Communication Settings

The **Communication Settings** allow users to receive messages via email and/or text when a Notice is sent to KinderConnect.

**Note:** Only authorized users will have access to this page.

- A** Click on the **Site Settings** under the **Admin** menu.



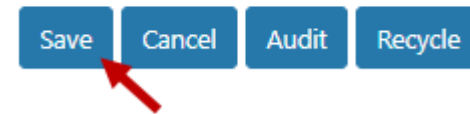
- B** Scroll down to the **Communication Settings** section. Check all boxes.

### Communication Settings

|                             |                                     |
|-----------------------------|-------------------------------------|
| Enable Text Communication:  | <input checked="" type="checkbox"/> |
| Auto Opt Into Text:         | <input checked="" type="checkbox"/> |
| Enable Email Communication: | <input checked="" type="checkbox"/> |
| Auto Opt Into Email:        | <input checked="" type="checkbox"/> |

- C** Press **Save** at the top of the page once done.

### Site Settings



- D** These settings allow for the **Opt-In Text Communication** and **Opt-In Email Communication** boxes to be automatically checked when a user's account is created.

|                             |                                                                     |
|-----------------------------|---------------------------------------------------------------------|
| First Name:                 | <input type="text"/>                                                |
| Middle Name:                | <input type="text"/>                                                |
| Last Name:                  | <input type="text"/>                                                |
| Sponsor Type:               | <input type="text"/>                                                |
| CIN:                        | <input type="text"/>                                                |
| User Name: *                | <input type="text"/>                                                |
| Password: *                 | <input type="password"/>                                            |
| Secret Question: *          | <input type="text" value="What is the first name of your spouse?"/> |
| Secret Answer: *            | <input type="text"/>                                                |
| Phone Number:               | <input type="text"/>                                                |
| SMS Phone Number:           | <input type="text"/>                                                |
| Email Address: *            | <input type="text"/> <button>Update Email</button>                  |
| Opt-In Text Communication:  | <input checked="" type="checkbox"/>                                 |
| Opt-In Email Communication: | <input checked="" type="checkbox"/>                                 |
| PIN:                        | <input type="text"/>                                                |
| Sponsored Children:         | <input type="text"/>                                                |