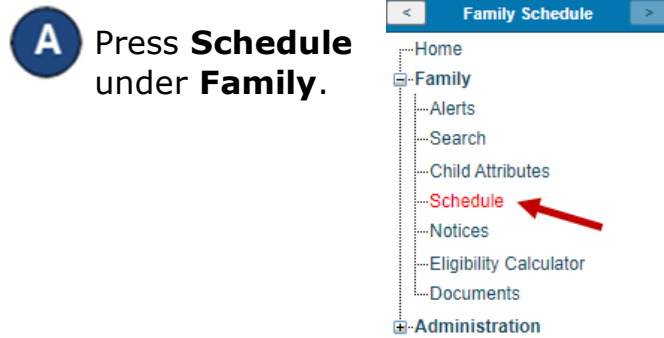
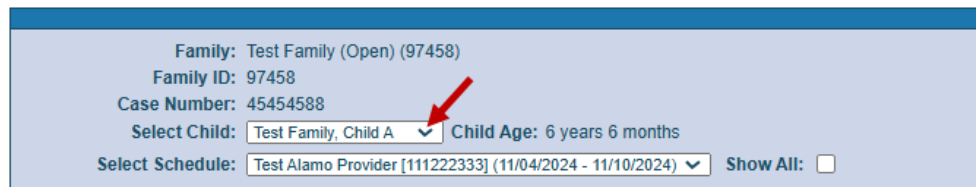


KinderTrack – Adding a Family Schedule

Use the **Family > Schedule** page to set up a schedule for a child with a provider.

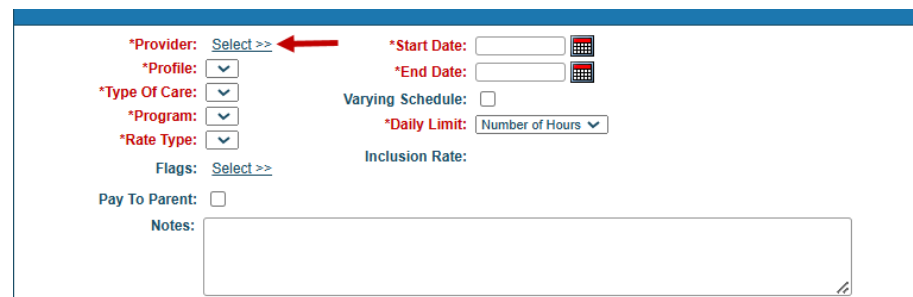


B Select the child in the **Select Child** drop-down menu.



C Press **New**.

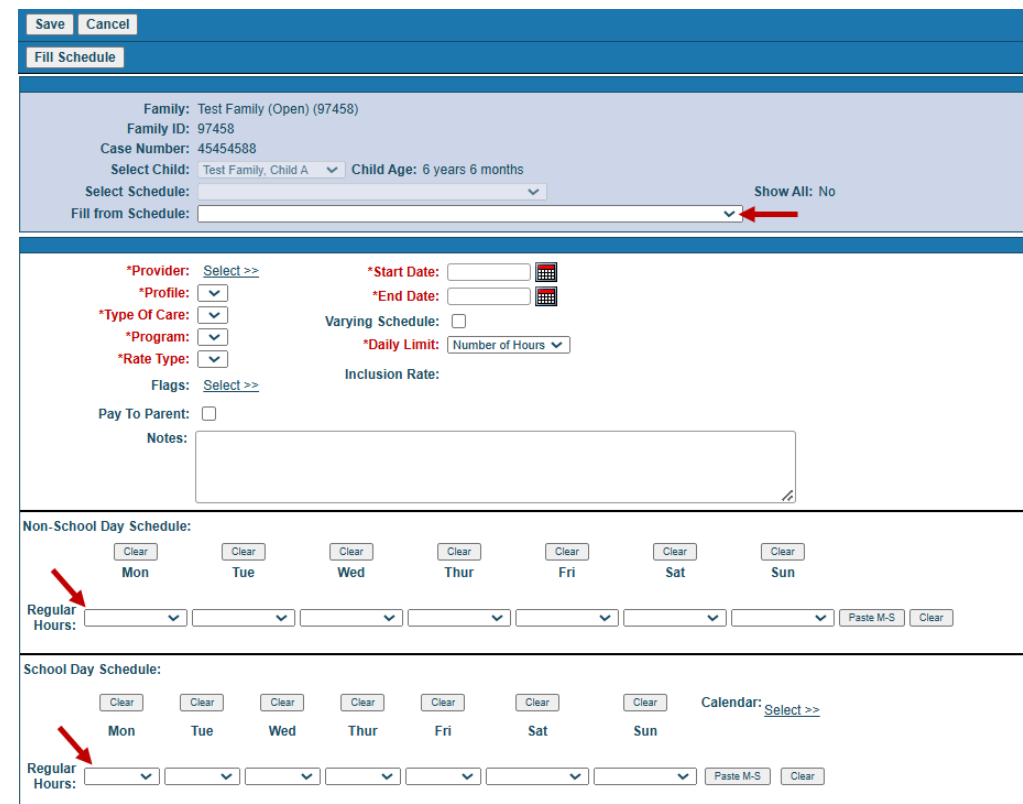
D Enter the new schedule's information in the required fields marked by a red asterisk (*).



Notes: First, you must select a Provider from the drop-down menus underneath to see their options. After choosing the provider, enter the start and end dates.

E Use the **Fill from Schedule** drop-down menu to fill the calendar from an existing schedule or enter the schedule manually for your **School** or **Non-School Day Schedule**.

Note: The School Day Schedule must have a calendar assigned.



F Press **Save**.