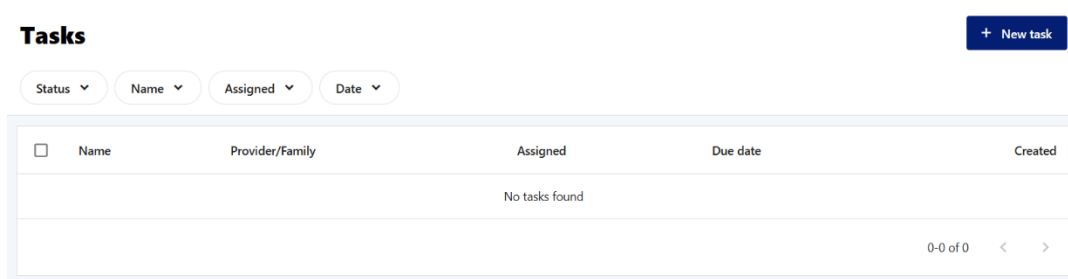


TX Child Care Connection – Crear una Tarea

A La página **Tasks** (Tareas) será la página predeterminada al iniciar sesión en su cuenta.



The screenshot shows the 'Tasks' page. At the top right is a '+ New task' button. Below it are four filter buttons: 'Status', 'Name', 'Assigned', and 'Date'. A table with the following headers is visible: 'Name', 'Provider/Family', 'Assigned', 'Due date', and 'Created'. The table body contains the text 'No tasks found'. At the bottom right of the table, it says '0-0 of 0' with left and right arrow icons.

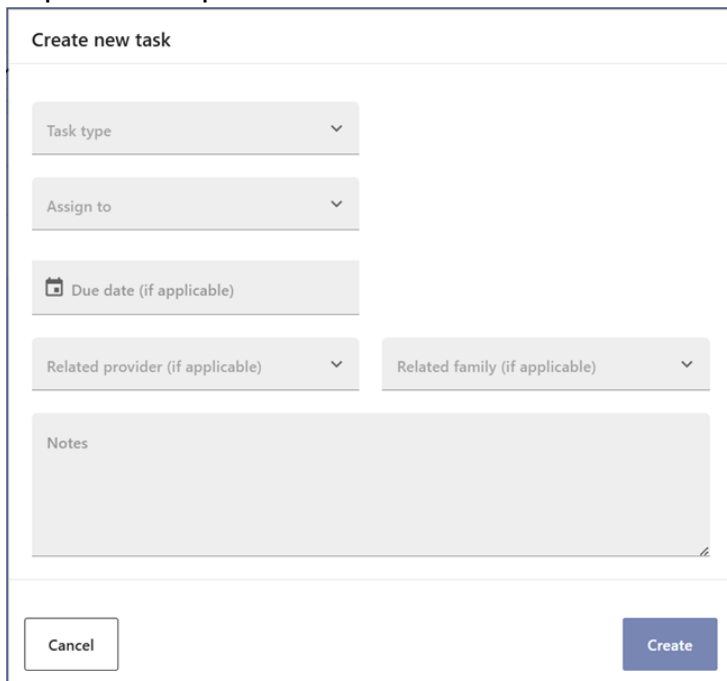
D Presione **Create** (Crear).



B Presione **+New task** (+Nueva tarea).

+ New task

C Ingrese la información apropiada en los espacios disponibles.



The screenshot shows the 'Create new task' form. It has the following fields: 'Task type' (dropdown), 'Assign to' (dropdown), 'Due date (if applicable)' (calendar icon), 'Related provider (if applicable)' (dropdown), 'Related family (if applicable)' (dropdown), and a large 'Notes' text area. At the bottom left is a 'Cancel' button, and at the bottom right is a 'Create' button.