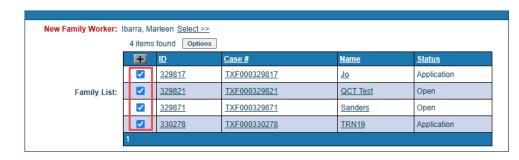
KinderTrack – Assign Case Worker to Family in Bulk

Use the **Administration > Reassign Case Worker** page to reassign a **Family** case from one case worker to another. You may transfer a single case or multiple cases at one time.

- A Press Reassign Case Worker under Administration.
- Press the drop-down arrow to select the **Transfer Type**: *Family Worker*.
- Press **Select>>** next to **Family Worker** to find the desired case worker.
- Press **Select** >> to choose a specific **Status**.
- Press **Select>>** next to **New Family Worker** to find the desired case worker.



Once you select the case worker, select the check boxes of the cases you wish to assign to the selected case worker.



Press Reassign. Reassign A message will be displayed asking you to confirm this request. Press OK.

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Are you sure you want to reassign the selected records?

