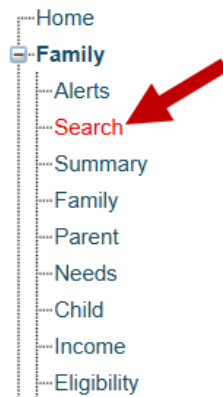


KinderTrack – Sponsor Consolidation

The new **Sponsor Consolidation** feature in KinderTrack is designed to address the issue of parents having multiple case numbers, which previously led to communication and registration problems. This enhancement ensures that all parent accounts are consolidated into a single KinderConnect account based on the Parent CIN, improving efficiency and reducing errors.

Caseworkers must manually verify that the Parent CIN is consistent across all parent records. Failure to do so may result in issues with consolidation.

A Press **Search** under **Family**.



B Enter the appropriate search criteria in the available fields. Press **Search**.

C In the Search Results, click on the **Parent Name**.

Search Results: 5 items found Options

	Summary	Case Number	Family Name	Parent Name
☐	Summary (420894)	1	SMITH	SMITH, JANE
☐	Summary (253929)	2	SMITH	SMITH, JANE
☐	Summary (420622)	3	SMITH	SMITH, JANE
☐	Summary (420623)	4	SMITH	SMITH, JANE
☐	Summary (432849)	5	SMITH	SMITH, JANE

D Verify the CIN.

Last Name: SMITH
First Name: JANE
Middle Initial:
SSN:
Birth Date:
Home Phone:
Home Phone SMS Enabled: No
Work Phone:
Alternate Phone:
Alternate Phone SMS Enabled: No
Email:
Relationship: 15 - Legal Guardian
Flags: CIN: 11111
Status: Active
Responsibility: Primary
Sex: Female
Hispanic/Latino: No
White: No
Black or African American: No
Asian: No
American Indian or Alaskan Native: No
Hawaiian or Pacific Islander: No
Citizen Information:

Note: To confirm the Parent CIN consistency, return to the Search Results and validate that it matches across all other case records.

E If the CIN differs across parent records you can update it. To do so, press **Edit**.

F Enter the new CIN and press **Save**.

Save Cancel *Change reason: Select >> Help
Family Name: SMITH (Open)
Family ID:
Case Number: 1
Select Parent:
Parent ID:
*Effective Date: 10/28/2024
*Last Name: SMITH
*First Name: JANE
Middle Initial:
SSN:
Birth Date:
*Relationship: 15 - Legal Guardian
Flags: Select >>
CIN: 22222
*Status: Active
*Responsibility: Primary